



School Re-Entry Plan: SRPSD Guidelines



NOTE: Saskatchewan Rivers Public School Division's Return to School Plan and School Specific Plans will evolve as required by emerging health risk assessments

Introduction

The Ministry of Health and Ministry of Education have provided guidelines for the return to school that provide a framework for Saskatchewan Rivers Public School Division (SRPSD) to support schools in the development of their local school plans.

The purpose of this plan is to provide information regarding operations and procedures at Shellbrook Public Elementary School that align with the guidelines provided in [SRPSD Return to School Plan](#) and the [Re-Open Saskatchewan Primary and Secondary Educational Institution Guidelines](#).

Shellbrook Public Elementary School is committed to working with Saskatchewan Rivers Public School Division, provincial authorities and our families to support the health and safety of students, staff and all stakeholders with the resumption of classes.

This plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to parents and made available on the school's website.

Details on the school's processes and procedures are provided in each of the following sections:

1. General Start Up Date Information
2. Social-Emotional Support for Students
3. Safe Attendance
4. Safe Access
5. Safe Classrooms
6. Safe Transportation
7. Instruction
8. Supporting Students with Intensive Needs
9. Nutritional Programs
10. Extra-Curricular and Field Trip Activities
11. Parent Engagement & Support

1. General Start Up Date Information

As announced earlier, the Provincial Government decided to delay the date for students returning to school until Tuesday, Sept. 8th. As well, it was determined that for all grades there will be a staggered start for the first week.

Tuesday Sept. 8 th & Thursday Sept 10 th	Families whose last name begins with A to K will attend.
Wednesday Sept. 9 th & Sept 11 th	Families whose last names begins with L to Z will attend.

2. Social-Emotional Supports for Students

There will be many students and parents/guardians that are very excited for the school year to begin. At the same time, students and parents will have varying degrees of comfort with returning to school. Rest assured that SES will be implementing the Ministry of Health and the SRPSD return to school plan. Plans have been put in place to follow these guidelines. Our staff will be working hard to create a safe and joyful return. Our hope is to have all of our students and staff feel safe and enjoy another great year.

Knowing that students will have varying emotions regarding the return to school, we will be closely monitoring student's emotional wellbeing. When connecting with students, staff will be monitoring students to see how they are doing with the return to school. When needed, staff will support students and communicate with home. If parents so desire, the school can arrange for access to additional supports such as school social worker, SRPSD consultants, and public mental health resources.

Other SRPSD supplied resources available to address social emotional needs.

- i. Take Charge of Your Worries
- ii. Healthy Mind, Healthy Body
- iii. Teen Mental Health.org

Prior to the students return, the school will be reaching out to all families to see how they are feeling regarding the return of school.

3. Safe Attendance

- Students with [COVID-19 symptoms](#) are to remain at home. Below is information related to symptoms and procedures. (For further information please refer to monitor and self-isolate scenarios STUDENTS in SRPSD Return to school Plan)

Please do not send children to school if they are showing even mild symptoms of illness. Please use the following list to screen for COVID-19 symptoms:

- Fever
 - Cough
 - Headache
 - Muscle and/or joint aches and pains
 - Sore throat
 - Chills
 - Runny nose
 - Nasal congestion
 - Conjunctivitis
 - Dizziness
 - Fatigue
 - Nausea/vomiting
 - Diarrhea
 - Loss of appetite (difficulty feeding for children)
 - Loss of sense of taste or smell
 - Shortness of breath
 - Difficulty breathing
- As per Saskatchewan Rivers Public School Division Guidelines:
 - If students are symptom free - students may attend school.
 - If COVID-19 symptoms are present (including mild symptoms), students will be required to stay home and parents/guardians will inform the school.
 - Testing is strongly recommended.
 - If you do not test, then the school may request a doctor's note prior to returning to school.
 - If students have a negative test result - please provide a note from a doctor regarding fitness to return to school OR return to school after you have no symptoms and have followed timelines outlined by the Sask Health Authority.
 - If positive test results - continue to stay home while medically unfit - provide a note from doctor to return to school.
 - Please use the Government of Saskatchewan [Self Assessment Tool](#) to help determine if testing for COVID-19 is recommended.
 - If students will be away for an extended period of time due to illness or quarantine periods, please contact the school at (306)747-2588 so arrangements can be made to continue your child's learning at home if they are well enough to do so.

- Isolation Area at School/Pick Up of Students:
 - If students display any of the symptoms listed above throughout the school day, students will be placed in our spare resource room which is located near the main office. This will allow for distancing from other students.
 - Parents/guardians will be called to pick up their child.
 - Students needing PPE will be provided.
 - Administration office and EST teacher will closely monitor the student.
 - When parents arrive at the school, they will be asked to call the office at (306)747-2588 to announce their arrival. Unless it is necessary for parents/guardians to enter the school, they will remain outside while they wait for their child to exit the school.

4. Safe Access

- Personal Protective Equipment (PPE):

As per Saskatchewan Rivers Public School Division guidelines:

- Masks will be required for all staff and for students in grade 4-12 on instructional days.
 - Masks will not be required by staff on non-instructional days, and in non-school buildings, as long as physical distancing can be maintained.
 - Volunteer wearing of masks will be supported in all circumstances.
 - Staff and students are encouraged to provide health-approved masks for themselves, but SRPSD will provide them at school start-up and as required.
 - Re-usable masks (2 per person) will be distributed to students and staff as the supply arrives and disposable masks will be provided in the meantime.
 - Students will be expected to have their mask on properly before they enter through school doors, or sooner if proper social distancing cannot be maintained outside while on school grounds.
 - Bus students will be required to put their masks on before entering the bus.
 - It is recommended that students have had opportunity to practice mask use prior to school start so they are accustomed to their use.
- New Registrations- On the first day, new registration will be taken in the gym right of the main office. Please note PPE / masks are mandatory when entering the school.
 - There is no change to the start and end of the school day: 8:45 am / 3:20 pm.
 - To minimize contact amongst students, classroom cohort groupings will be maintained throughout the school day.
 - Each classroom cohort will be designated entry and exit doors. Whether it be for morning arrival, recess, noon hours or the end of the day dismissal, classrooms will be staggered so that there is one class at a time using the exits. This will allow students to minimize physical contact during transitions.

- Recess and noon hour times will be staggered to minimize physical contact during transitions.
- Extra supervisors will be available to assist with the staggered recesses / noon hours.
- In large common areas such as the playground, during recess and lunch times, classroom cohorts will be assigned to designated areas.
- To support movement within the school, pathways will be created to minimize physical contact during transition.
- Washroom Access
 - The number of students allowed in any washroom facility at one time will be restricted depending upon the space that is available.
 - Signage will be posted outside each washroom to show how many students are able to access the washroom at one time.
 - There will be signage on the wall outside each washroom indicating where students may stand and wait in the event a washroom at its maximum capacity.
- Parent/Guardian Access to the School:
 - Parents are asked to please refrain from entering the school if at all possible.
 - Please call ahead if there is a pressing issue that would require a parent and guardian to access the school
 - If parents or guardians must enter the school, they will be required to maintain physical distancing from staff and other children, wear a mask before entering the school, sanitize their hands upon entry and report directly to the office.
 - Wherever possible, meetings with parents will take place over the phone or video conferencing.

5. Safe Classrooms

- On an ongoing basis, teachers will be instructing and reviewing proper COVID 19 procedure with their classes.
- All students will be required to bring a refillable water bottle to school. Please send your child with a full water bottle each morning to help cut down on student's needs for filling them at school.
- All students will be assigned a cubby hanger to hang their jacket and backpack. Classroom teachers will allow staggered access to avoid congestion and allow for distancing.

- All seating will be positioned so students will be positioned facing forward.
- Desks and work spaces will be spaced apart as much as possible within the classroom space that is available.
- Physical Education classes will be held outside as much as possible.
- When cohorts of students need to use common spaces such as the library, sanitization of these spaces will occur between cohorts of students.
- Lunch
 - Students staying for lunch will eat lunch in their designated classrooms / personal desks.
 - Students are not to share lunches.
 - When possible, it is encouraged that students bring their lunch in paper disposable bags.
 - Lunch supervisor will assist students during the lunch break with maintaining proper distancing, hand hygiene, sanitization of surfaces and a staggered exit onto their designated space on the playground for break time.
 - Students who return early from home for lunch may join their cohort on the playground.
- School Supplies and Resources
 - School supplies brought from home by students will be limited to essentials. Individual classroom teachers will communicate the specifics for this with families.
 - Students will not be permitted to share materials from home with other students
 - Each item brought from home must be properly labelled with the student's name to reduce mixing of supplies with others.
 - Supplies that will be kept at school will be individually stored in classrooms.
 - Students will once again be able to sign out library books. Any books that are handled and/ or signed out by students will be quarantined for three days once returned.
 - Students' schoolwork, which was completed and returned from home, will need to be quarantined for three days once returned.
 - For school resources that are shared, teachers will arrange for the safe handling of learning resources
- Hand Sanitizers and Masks
 - Hand sanitizer will be provided for all students at school; however, students are also encouraged to bring their own personal supply of hand sanitizer as well.
 - Students and staff will sanitize their hands:
 - each time they enter and exit a classroom
 - before and after handling technology
 - before and after eating
 - before exiting the school for recess breaks
 - upon entry of the school

- SRPSD will be providing each student with two reusable masks. Families may want to consider purchasing additional masks for your child to wear throughout the week.
- In addition to the mask that your child will wear to school each day, it is recommended that students also have an extra mask stored in a Ziploc baggie in their backpack in case the mask they are wearing gets soiled or damp.

6. Safe Transportation

- Parents are encouraged to support their children in walking, biking or providing other transportation to school whenever possible. Alternatives to using the bus service can help minimize exposure to viruses and increase student health and fitness.
- Parents are encouraged to transport their own children whenever possible.
- Students being transported by parents are to be dropped off at the front door side of the school. Once they arrive, they are to go directly to their designated door or designated playground area. Supervisors will guide students.
- Students being transported by parents or walking to school should sanitize their hands prior to school arrival.
- Busing will only be provided for the delivery of students to and from school or school programs.
- No field trips or extra-curricular trips will be supported until the School Division grants permission for these types of events.
- No guest ridership will be permitted.
- Students will be required to have their mask on properly before entering the bus.
- Bus drivers will create and enforce seating plans that group together students who live in the same household as much as possible.
- Regular cleaning and sanitation of buses will occur as required between each run.
- Students are asked to wash their hands or apply hand sanitizer at home before boarding the bus.
- Busses will be doing a staggered drop off on the North side of the school. Once they have arrived, students are to go directly to their designated door or designated playground area. Supervisors will guide the students.

7. Instruction

- Parents may be concerned about the potential loss of learning that may have occurred during the closures of schools. Teachers will be working with their students from where they are and support them to grow as learners. Students will be assessed in order to determine a starting point for instruction. This will guide teachers when making decisions about how much review of the previous years or prerequisite curriculum is required before introducing new curriculum outcomes.

8. Supporting Students with Intensive Needs

- Inclusion will continue to be a core focus.
- Existing student plans will be reviewed and updated as needed by the EST and teachers.
- Focus will be given to the transition plans for reentry, and the health and safety of the student.
- The SRPSD Intensive Support team will continue to be available to respond to student needs.
- In the situations where a student cannot safely attend school for medical reasons, two scenarios may be considered in an accommodation process.
 - Remote learning may be considered for students whose medical restrictions make it unsafe for them to attend classes in the school setting. Contact the principal to discuss the accommodation process and determine next steps.
 - It may not be possible to support all students with intensive needs in person due to health and safety guidelines or with remote learning due to the nature of the student's educational program. In such cases [AP 154 - Temporary Exclusion of Students for Safety or Medical Reasons](#) shall be followed.

9. Nutritional Programs

- There will be emergency snack and lunches available for students who need. These will be prepared and distributed following the nutritional guidance in SRPSD's Return to School Plan and Health Authority directives.
- Purchased hot meals that were sold on Fridays, will be put on hold until further notice.

10. Extra-Curricular and Field Trip Activities

- Until further notice, extra-curricular activities and field trips will be put on hold until the School Division grants permission for these types of events.

11. Parental Engagement and Support

- For future updates, the school will be communicating with families through the use of classroom Seesaw and the SSC Facebook page.
- This year's September "meet the staff" event will more than likely be a virtual family engagement activity. Please pay attention to future details.
- In the near future SES will be having their School Community Council Meeting / AGM meeting on Wednesdays, Sept 30 beginning at 6:00. This meeting may be held in a virtual format or at the school. If it is held at the school, COVID safety protocol will be followed. Please watch for updated information.

12. Early Learning (Prekindergarten / Kindergarten)

If it has not happened yet, your child's teacher will be contacting parents in the near future to welcome your child to their program. At that time, they will be discussing the reentry plan for their class. As well, teachers will discuss daily routines and classroom environment. Pre K and K both will be participating in a gradual reentry plan. Further, they will discuss future orientation options.

Please note that a plan is being worked out so that parents will have the opportunity to accompany their child to the classroom on their first day of classes. Details of the plan will be shared by teachers at a later date.